

North Star Academy Work Session Minutes August 2, 2007



Place: North Star Academy, 2920 W. 14010 S.

Members in Attendance: Dave Petersen, Wendy Lambert, Pam Van Wagoner, Bridgette Jones

Excused: Trudy Sorenson

Others: Mark Johnson (Principal), Sheldon Killpack (Academica West)

Approved:

North Star Academy is established to provide K-9 students with a safe, challenging and individualized learning environment that will help them achieve their potential and become confident, competent, productive, and responsible young adults who possess the knowledge, skills, attitude, and character necessary to succeed in high school, post-secondary education, and ultimately in employment and community settings.

MINUTES

6:17 PM – Call to Order

BUSINESS ITEMS:

- ❖ Mark Johnson presented the teacher bonus rubric. Teachers are to be evaluated on several categories. The scores for the determined categories will be averaged and the teacher's bonus given based on this average. Teacher compensation for extra responsibilities will be given separately from bonuses. Bonuses will be determined solely by performance of required duties. Pam clarified that the teachers should be notified at the beginning of the year of this change in the procedure for bonuses and the criteria on which bonuses will be based. She further noted that part time teacher's initial possible bonus amount will be proportionate to their employment hours.
- ❖ Wendy addressed a change in the wording of the Fee Waiver Policy. On point 3 of the policy, the verbiage "or reduced" was inadvertently omitted and will be added to the policy.
- ❖ Dave reviewed purchases for the elementary computer lab included in the HB160 Grant (breakdown attached). Monies marked to be spent specifically on site based testing were allocated for a wireless access system that will provide school-wide wireless coverage for testing.

REPORTS:

- ❖ Parent Organization Report (5 minutes)
 - Middle School Vice President position is now available. Bridgette will advertise in the newsletter and at Back to School Night to fill the position.
 - PTO is sponsoring a new program: "Express yourself". Contests will be held in reading, art, poetry and other venues.
 - PTO meetings will continue to be held on the third Wednesday of each month at 8:15 a.m. in the library.
 - Family Connection Activities are scheduled for August, November and March.
- ❖ Principal Report
 - Mark reported that teaching and TA positions for the 2007-2008 school-year have been filled.
 - Mark to follow up with Emily on highly qualified status of all teachers.

- Those teacher's assistants who have not taken the Praxis will do so before the beginning of school then all teacher's assistants will be highly qualified.
- Mark presented his School Improvement goals for the 2007-2008 school-year. They address the following:
 - The use of Total Talent Portfolios
 - The use of Instructional Technology
 - Training of Teacher's Assistants
 - The use of Writing Across the Curriculum
- Mark reviewed the Dress Code enforcement plan. All dress code violations to be logged in the office and a note sent home. A note will also be sent back the class with the student indicating the decision.
- Back to school night will be held August 9th.
- Mark presented the extra curricular pay for extra curricular activities. In summary: the activity must be approved and sponsored by the administration and be outside the scope of normal teaching duties. The sponsor teacher will be paid \$25 per meeting.
- Mark reviewed the discipline procedures to be followed. Mark stated that while each situation is unique, the guidelines will assist the administration in ensuring that each situation is handled fairly and appropriately.
- The School Lunch program was discussed. The menu needs to be added to the website and distributed to students. Once the school year begins, the lunch program needs to be reviewed for quality and effectiveness.
- Mark to give Dave a list of teacher names and extensions to Dave to update phones and email.

❖ Board Report

- Pam reviewed the budget. Dave pointed out that the server deducted from the 2007-2008 budget should have been deducted from the 2006-2007 budget. He will notify Brad of the adjustment.
- Pam addressed the possibility of adding classroom and office space to the building. North Star would like to add three offices and two classrooms. Sheldon suggested adding four classrooms to provide more versatile space. The cost of the building would be added to the lease. Academica will begin the process to examine the feasibility of the project.

Adjourn: 7:14